

# Contamination Declaration

## Tips for declaring correctly



## Why such a declaration?

Our customers operate in a variety of sectors and with the related applications. Furthermore, there are a large number of applications and internal uses, which in some cases are not known to us. On the other hand, the handling of different materials and substances can result in hazards for our employees.

### A. Description of the device

You will make it easier for us to repair or service the device if you enter all the information required here. In particular in the case of justified claims under warranty, we can then settle the matter quickly. The details are also necessary for our own process organisation: for procuring spare parts and storing relevant components.

### B. Ambient conditions

For inexpensive repairs it is important to know what the pump has been used for so far. If for example – the best-case scenario for us – the pump has not been in operation, there is no need for cleaning. For severely soiled devices or mounted parts we can then ensure consistent component quality.

### C. Description of process substances

1. Which substances has our pump been in contact with?
2. Are these substances harmless?
3. If the pump has been warmed or heated, other hazards are possible.

By telling us the applications you are aware of, you make it easier for us to select the protective measures (technical, organisational, personnel) in our service centers. We can then try to prevent any risk to the health of our staff or at least reduce it to a minimum.

### D. Binding signature

You complete the declaration by adding your legally binding signature. You thus assure us that you are acting in good faith and will not expose our staff to any unnecessary risk.

### Hazards due to chemicals

The relevant legislation has divided chemicals into various categories of risk, with different symbols for different hazardous substances (see above). For continued use it is important to indicate known hazards, so as to avert injury to repair staff when they open or later repair the pump. This can be crucial if you are going to send us a soiled pump. Airlines for instance refuse to transport devices in case of inflammable gases or adhesion of toxic substances.

### Important note for transport

For the pump to be transported safely it must be free of residues, properly sealed and well packed. Reusable packaging materials are available for the purpose. This can be crucial if you are going to send us a soiled pump. Airlines for instance refuse to transport devices in case of inflammable gases or adhesion of toxic substances.

### Important note for returns

In order to obtain an appraisal of the general conditions, please complete and add the cover note on the outside in fully legible form.

### Other useful hints

Please note that your employees must in certain cases use personal protective equipment when they are packing or handling our pumps. A carry-over or dispersion of hazardous substances or oils is dangerous, and it is costly to remove them.

If your staff injure themselves when using or handling your pump, or if there is the possibility of a „near miss“ accident, please let us know. We too are concerned to reduce accidents and develop means of improvement.

**Many thanks for your understanding.**

## Declaration of Contamination of Compressors, Vacuum Pumps and Components

The repair and / or servicing of compressors, vacuum pumps and components will be carried out only if a correctly completed declaration has been submitted. Non-completion will result in delay. The manufacturer can refuse to accept any equipment without a declaration.

**A separate declaration has to be completed for each single component.**

This declaration may be completed and signed only by authorized and qualified staff.

Customer/Dep./Institute : _____ Address : _____ _____ Person to contact: _____ Phone : _____ Fax: _____ End user: _____	Reason for return: <input checked="" type="checkbox"/> applicable please mark <b>Repair:</b> <input type="checkbox"/> chargeable <input type="checkbox"/> warranty <b>Exchange:</b> <input type="checkbox"/> chargeable <input type="checkbox"/> warranty <input type="checkbox"/> Exchange already arranged / received <b>Return only:</b> <input type="checkbox"/> rent <input type="checkbox"/> loan <input type="checkbox"/> for credit <b>Calibration:</b> <input type="checkbox"/> DKD <input type="checkbox"/> Factory-calibr. <input type="checkbox"/> Quality test certificate DIN 55350-18-4.2.1
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<b>A. Description of the Leybold product:</b> Material description : _____ Catalog number: _____ Serial number: _____ Type of oil (ForeVacuum-Pumps) : _____	<b>Failure description:</b> _____ <b>Additional parts:</b> _____ <b>Application-Tool:</b> _____ <b>Application- Process:</b> _____
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<b>B. Condition of the equipment</b>	<b>No<sup>1)</sup></b>	<b>Yes</b>	<b>No</b>	<b>Contamination :</b>	<b>No<sup>1)</sup></b>	<b>Yes</b>
1. Has the equipment been used	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	toxic	<input type="checkbox"/>	<input type="checkbox"/>
2. Drained (Product/service fluid)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	corrosive	<input type="checkbox"/>	<input type="checkbox"/>
3. All openings sealed airtight	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	flammable	<input type="checkbox"/>	<input type="checkbox"/>
4. Purged	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	explosive <sup>2)</sup>	<input type="checkbox"/>	<input type="checkbox"/>
If yes, which cleaning agent				radioactive <sup>2)</sup>	<input type="checkbox"/>	<input type="checkbox"/>
and which method of cleaning				microbiological <sup>2)</sup>	<input type="checkbox"/>	<input type="checkbox"/>
<sup>1)</sup> If answered with "No", go to D. ←				other harmful substances	<input type="checkbox"/>	<input type="checkbox"/>

<b>C. Description of processed substances (Please fill in absolutely)</b>																												
<b>1. What substances have come into contact with the equipment ?</b> Trade name and / or chemical term of service fluids and substances processed, properties of the substances According to safety data sheet (e.g. toxic, inflammable, corrosive, radioactive)																												
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:5%; text-align:center">X</td> <td style="width:25%;">Tradename:</td> <td style="width:70%;">Chemical name:</td> </tr> <tr> <td></td> <td>a)</td> <td></td> </tr> <tr> <td></td> <td>b)</td> <td></td> </tr> <tr> <td></td> <td>c)</td> <td></td> </tr> <tr> <td></td> <td>d)</td> <td></td> </tr> </table>	X	Tradename:	Chemical name:		a)			b)			c)			d)		<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:40%;"></td> <td style="width:10%; text-align:center"><b>No</b></td> <td style="width:10%; text-align:center"><b>Yes</b></td> </tr> <tr> <td><b>2. Are these substances harmful ?</b></td> <td style="text-align:center"><input type="checkbox"/></td> <td style="text-align:center"><input type="checkbox"/></td> </tr> <tr> <td><b>3. Dangerous decomposition products when heated ?</b></td> <td style="text-align:center"><input type="checkbox"/></td> <td style="text-align:center"><input type="checkbox"/></td> </tr> <tr> <td colspan="3">If yes, which ? _____</td> </tr> </table>		<b>No</b>	<b>Yes</b>	<b>2. Are these substances harmful ?</b>	<input type="checkbox"/>	<input type="checkbox"/>	<b>3. Dangerous decomposition products when heated ?</b>	<input type="checkbox"/>	<input type="checkbox"/>	If yes, which ? _____		
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<sup>2)</sup> Components contaminated by microbiological, explosive or radioactive products/substances will not be accepted without written evidence of decontamination.

### D. Legally binding declaration

I / we hereby declare that the information supplied on this form is accurate and sufficient to judge any contamination level.

Name of authorized person (block letters) : \_\_\_\_\_

\_\_\_\_\_ Date

\_\_\_\_\_ signature of authorized person

